

PRIVATE EVENT RENTAL DETAILS

Be sure to email Rosemary and/or Vicki with the renter's contact info. so they are added as a new society member

Event Date(s): _____

Time: _____

Event Type: _____

Event Renter Contact: _____ Phone _____

Notes: _____

Assigned Trustee(s): _____

Payment Details:

EVENT FOLLOW UP

How did the event go? _____

Any notes/ issues to note? *(Use back if needed)* _____
